Ambasciata d'Italia
L'Avana

BUSINESS VISA

This is a short-stay Schengen visa, with a maximum duration of 90 days.

The visa application must be submitted in person by the applicant no earlier than 180 days before the intended travel date.

Requirements and conditions:

- Duly completed application form;
- One passport-sized photograph, 35x40 mm, ICAO format;
- Passport valid for at least three months beyond the expected date of departure from the Schengen Area;
- Round-trip flight reservation;
- Health insurance valid for all countries in the Schengen Area and for the entire duration of the stay (minimum coverage of EUR 30,000);
- Invitation (see the template in the Forms section) from an Italian company or Authority (public body, university, etc.) to attend meetings, conferences, conventions, trade fairs or any other business-related activity. The invitation must clearly state the purpose and duration of the stay in Italy and, if the expenses are to be covered by the inviting company/entity, this must be explicitly indicated. A photocopy of the identity document of the person who signed the invitation must be attached;
- If travel expenses are to be borne by the invitee, the latter must provide proof of having sufficient financial means (e.g. bank account statements showing the balance for the last 6 months);
- Proof of accommodation availability, either through a hotel booking or by completing the "Dichiarazione di garanzia e/o alloggio" (see the Forms section), with all fields duly completed by the inviting party and accompanied by a photocopy of their identity document;
- An up-to-date copy of the inviting company's registration with the Chamber of Commerce (issued no more than 6 months prior);
- Documents proving a business or employment relationship with the inviting party (e.g. contracts);
- Documents certifying the invitee's professional status in the relevant sector;
- Where applicable, other documents, such as Verbal Notes from the competent Cuban Ministries (Mincex, Minrex, etc.), indicating the purpose and duration of the trip to Italy;
- Photocopies of any previous visas;
- Appointment booking for the visa application;
- Photocopy of the visa applicant's identity card.

PLEASE NOTE

- All documentation must be available and submitted on the day of the appointment.

- During the examination of the visa application, the Consular Office may request additional documents, including documents not listed above.
- Consular fees must be paid at the time of submission of the visa application. Torn or stained banknotes are not accepted.